



## **PRESIDENT'S CABINET MEETING**

**October 13, 2022**

**Attending:** Dr. Joe Whitmore, Mr. Vann Scott, Ms. Shelley Smith, Mr. Jason Cannon

**Absent:** Ms. Teresa Walker, Mr. Don Roden, Dr. Greg Randall

Convened 2 p.m.

### **Old Business**

#### 1. Enrollment Update

- Mr. Cannon reviewed the Fall Mini II enrollment. Numbers are strong, and classes begin Tuesday.
- Mr. Cannon shared information from an article regarding transcript holds.

### **New Business**

#### 1. Open Discussion

- Dr. Whitmore reminded Cabinet members about a meeting scheduled for the end of October to review the new employee performance evaluation tool. Dr. Whitmore plans to have a Zoom meeting for employees prior to the evaluation tool meeting to review what is to be expected from the October meeting.
- The visit from the SACS vice president was Tuesday. Mr. Scott updated the Cabinet on the afternoon meeting where the vice president presented an overview.
- Dr. Whitmore provided information regarding the College's audit and the firm chosen to conduct the audit.
- Dr. Whitmore reviewed actions from the ACCS Board of Trustees meeting on Wednesday. The board approved adding lights to the baseball and softball fields in the amount of \$683,000. Only a portion of that cost will be funded by the College, and the remainder will be paid for by the System. The Board also addressed the new career and technical training facility on the work session agenda, presenting a budget of more than \$29 million. Bids will be opened for the project on Nov. 3.

- Mr. Cannon led discussion regarding Commencement on Thursday, May 4. The Cabinet agreed to hold the ceremony at 6 p.m. in the Plunkett Wallace Gymnasium. Mr. Cannon will contact the same company that was used last year for photography and livestreaming.
- ACCA conference registration started Sept. 1. The early registration is \$200 with a deadline of Nov. 1. Amy Stone will collect the names of those who want to attend and will take care of the registration. The deadline for Chancellor's Awards nominees is due Oct. 28.
- Dr. Whitmore will be away at a president's conference on Sunday through Tuesday, and then he will be out of the office on Thursday and possibly Friday.
- The Gerhart Festival begins tonight with the Celebration Gala Concert and ends with the Anniversary Concert on Sunday.
- Mrs. Smith shared with the Cabinet about her office contracting with Snead alumnus Chris Flores with CF Media for video and photography services.
- Mrs. Smith has a vacancy in her office, and Dr. Whitmore will check into posting the position.
- Mr. Cannon Grace Kiersznowski will be starting as the Admissions and Records Specialist on Oct. 31.
- Dr. Whitmore will check into some policies that need to be reviewed and voted on by the Cabinet.
- Mr. Scott mentioned the need to review committee structures and revise those as needed.