



PRESIDENT'S CABINET MEETING

April 14, 2022

Attending: Dr. Joe Whitmore, Mr. Vann Scott, Ms. Shelley Smith, Mr. Jason Cannon, Mr. Don Roden, Ms. Teresa Walker, Dr. Greg Randall

Absent:

Convened 2 p.m.

Old Business

1. Enrollment and TargetX Update

- Mr. Cannon reviewed final numbers for the Spring Semester. Snead State ranks within the top seven of other schools within the Alabama Community College System.
- The credit hours for Spring is 19,445, and headcount is 2,052.
- Current enrollment for the Summer Semester is 7,661 in credit hours and 1,154 in headcount.
- Mr. Cannon also reviewed admission application numbers for both the upcoming Summer and the Fall semesters.
- Mr. Cannon provided a report of TargetX. He said they have seen a positive increase in applications since the implementation of TargetX. He said the challenge is working through the processes for applications.
- The scholarship committee wrapped up its work, and scholarship letters were mailed yesterday.

New Business

1. SACSCOC 5.4 Summary

- The summary was reviewed, and the Cabinet approved the summary with the addition of one position that was left off, the Associate Dean position.

2. Snead State Organizational Chart

- The Cabinet approved the organizational chart for the College to operate under. The org chart only had minor additions such as the part-time director of the College Street Singers and the Director of IE/IR.

3. Personnel Handbook

- The vote to approve the handbook was deferred.

4. Open Discussion

- Mr. Cannon said that since his department is short-handed with testing, he may reach out to other departments to request assistance from other employees to help with this.
- Dr. Whitmore provided updates regarding the new salary schedules. He asked the Cabinet to reassure any employees who express concern or have questions that nothing is anticipated to be implemented until a year from now.
- The Board of Trustees approved for Snead State and the Alabama Community College System to enter into an agreement with the Marshall County Board of Education for property that will be the site of the workforce training center at Marshall Technical School.
- The anti-virus system will be operational Friday.
- Ms. Walker reported three apprenticeship signings coming up within the next.
- Ms. Smith reminded the Cabinet to RSVP for the Storys VIP Dinner on May 16 at 6:30 p.m. at the McCain. She also reminded them of the Celebration that afternoon of May 16 from 3-5 p.m. in the Administration Building.
- Ms. Smith shared with the Cabinet about the Political Forum scheduled for Monday and about a Heart Walk coming up soon.
- Dr. Randall reported on a visit he and other Snead representatives had with Boeing.
- Dr. Randall shared that Melissa Ledbetter had resigned her position as Adult Education Coordinator for this area.
- Mr. Cannon provided an update of the Chancellor's Challenge. The College's requests have been submitted, and he and Dr. Whitmore have a Zoom meeting regarding the requests next week.
- Mr. Cannon provided an update on plans for Commencement. Commencement is May 12 at 6 p.m. in the gym.