



## PRESIDENT'S CABINET MEETING

February 9, 2021

Via Zoom

**Attending:** Dr. Joe Whitmore, Mr. Vann Scott, Ms. Shelley Smith, Ms. Teresa Walker, Ms. Kelli Conley, Dr. Greg Randall, Mr. Jason Cannon, Mr. Don Roden, Mr. Randy Maltbie, Ms. Tina Simons

Convened 2 p.m.

### Old Business

1. Enrollment Update
  - Spring enrollment is currently 84% of where it needs to be to be equal to Spring 2020 enrollment. Enrollment for the Alabama Community College System as a whole is at 87% of Spring 2020. There is still an opportunity to increase enrollment during the Spring Mini II term.
  - Marketing is working on publishing the Mini II course schedule as an insert in the Sand Mountain Reporter.
  - Counselors Day was held Tuesday. Fifteen counselors registered, but only eight attended.
2. McCain Update (Capital Projects Update)
  - The construction crew finished up gym floor. All three sports – men and women's basketball and volleyball - have played on the floor. Dr. Whitmore reported that the student athletes love it, and he is excited about debuting the new floor to the public.
  - Whitmore updated the Cabinet on the athletic spectator policy due to COVID-19 restrictions.
  - An inspection on the McCain Center is scheduled for tomorrow morning. The crew has brick installation almost complete on three sides of the building. Delivery of the new windows has been delayed due to issues from the COVID-19 pandemic, but the delay hasn't slowed down the work. The roof installation has been completed, and the drywall has been added inside. The project is still on target for an April/May completion date.
3. Sentinel/GuideSafe Testing
  - Mr. Cannon reported that the testing is still going on and is scheduled for Mondays from 9 a.m.-1 p.m. He said an average of three to four employees are testing each Monday, but so far no students have elected to have the testing.

## New Business

### 1. CARES Act Fund Purchases

- Mr. Maltbie and Ms. Simons shared information regarding the CARES Act Fund purchases. Mr. Maltbie is with the Alabama Community College System Office.
- The allocation for the 2020 CARES Act funds included \$619,000 for distribution to students and \$619,000 to be used for institutional purchases related to COVID-19. Additional funds were allocated by ACCS for specific project.
- The allocation for the 2021 CARES Act includes \$619, 000 to be distributed to students and \$2 million to be used for institutional purchases. Before those allocations can be distributed, the Business Office will need to review the stipulations dictating the allocation.
- Snead State has a total of \$2.6 million to spend for institutional purchases, which includes allocations from the 2020 CARES Act that have not yet been spent and the 2021 allocation. The purchases must be tied to COVID-19 needs, and the funding can't be applied to something previously budgeted for prior to the pandemic.
- Mr. Maltbie and Mr. Cannon led discussion on ideas for projects for technology and non-technology needs as well as the type of projects that funding has been allocated for throughout the system. A majority of projects already funded have been technology-based.
- ACCS has asked for a budget on spending the remaining CARES Act funds. The budget needs to be submitted as soon as possible.
- Project requests should be submitted to Ms. Simons along with justification as to how the projects relate to needs arising from the COVID-19 pandemic.

### 2. ASPIRE Update

- Dr. Whitmore reported that the System office is in the process of issuing an RFP for Phase 2 of the ASPIRE plan.
- Under Phase 2, the College has to compile a lot of information, but most of the information has been collected already for a separate request from Chancellor Baker. The information has to be compiled into the proper format.
- Chancellor Baker is currently reviewing the submissions for Phase I, which he is reviewing alphabetically by college. Dr. Whitmore said the College may have to edit Phase 1 of the College's plan once the review is complete.

### 3. SACSCOC Institutional Teach-Out Plan

- Dr. Whitmore led discussion on a new requirement for SACSCOC accreditation compliance, which is part of the College's probation and is required by the Department of Education.
- The College's probation is due to a need to better address item 8.2 Student Outcomes in the monitoring report. The College has engaged a consulting firm based in Florida to provide guidance and oversight to the College on developing a monitoring report to best document how the College is complying with 8.2 Student Outcomes.
- Mr. Scott and Dr. Randall discussed ideas on how to handle the reporting moving forward, in terms of workload and preparation.

4. Open Discussion

- Dr. Whitmore led discussion regarding the Spring Commencement Ceremony. He asked the Cabinet to consider how the College should conduct the ceremony in keeping with COVID-19 procedures. He is currently lining up a commencement speaker.