



Snead State Community College Workforce Development

PAYMENT/REFUND POLICY

Career Skills Training/Continuing Education:

Pre-payment required.

Withdrawal prior to first class meeting, full refund.

Withdrawal after first class meeting, but prior to second class meeting., 75% refund.

After second class meeting, no refund will be given.

Failure to attend the program does not constitute withdrawal.

TEBI PROGRAMS:

Purchase Order number or pre-payment required. Complete withdrawal prior to course deadline, full refund will be given. No refunds after course deadline, however substitutions are allowed.

Failure to attend does not constitute withdrawal.