



PRESIDENT'S CABINET MEETING
April 29, 2020
Blackboard Collaborate Ultra Meeting

Robert Exley, Don Roden, Michael Gibson, Shelley Smith, Kelli Conley, Jason Cannon, Teresa Walker, Annette Cederholm, Greg Randall, Joe Whitmore

Convened: 11 a.m.

Old Business

1. Strategic Planning
 - This item was deferred.
2. Enrollment Update
 - Dr. Exley shared data with the Cabinet via email earlier today.
 - More definite numbers will be available after finals are completed next week.
3. McCain Update
 - Construction continues. Mr. Whitmore reported on a few internal problems that weren't unexpected, but the problem will not push the project off schedule.
 - The crew started putting up interior walls and are preparing the exterior to put windows in.

New Business

1. Review of Chancellor's 4/28/2020 Conference Call with Presidents
 - Dr. Exley reviewed his notes from his conference call with the Chancellor.
 - Mr. Whitmore provided an update on the CARES Act funding.
 - Mr. Roden touched base with system office about working within the system to bypass restrictions on accounts with outstanding balances.
2. Review of Governor's 'Safer at Home' Order and Implications for the College
 - The Cabinet reported very few inquiries coming in after the Safer at Home order.
 - The order doesn't change what the College is already doing.
3. Review of the Student and Faculty/Staff Satisfaction Survey Results
4. Status Reports from Cabinet Members

- Instruction – Dr. Cederholm: Tomorrow is the last day of the spring semester, and finals begin Friday. A physics instructor has been hired to handle the demand during the summer semester.
- Student Services – Mr. Cannon: He is working with Ms. Smith on recognition for Awards Day recipients as well as recognitions for students who received transfer scholarships to universities.
- Career & Technical Education, STEP & Workforce – Dr. Randall & Ms. Walker: Dr. Randall shared he was working with students who were having to request incompletes due to not being able to complete face-to-face lab requirements. Ms. Walker shared that Ready to Work started Monday with nine students committing to the online program. She and Dr. Randall are working to finalize details with offering online classes with employees at Amatrol.
- Information Technology – Mr. Roden: He reported that his staff is working through IT Help tickets and is trying to work through the issues with DegreeWorks.
- Finance & Administration – Mr. Whitmore: He reported on the status of the CARES Act funding as well as the cleaning and sanitizing work done by the maintenance and custodial crew. He also said the College is waiting on word from the state building commission to proceed with the replacement of the gym floor.
- Marketing & Public Relations – Ms. Smith: She is coordinating efforts to set up a digital employee get-together called Coffee Chat so employees can connect with one another and catch up.
- President’s Office & Foundation – Ms. Conley: She had nothing new to report.

5. Discussion of Critical Decisions to be Made

- a. Summer Classes – Blended & Face-to-Face
- b. Housing Operations & Availability – summer?, fall & spring ?
- c. On Campus Events – resumption?

- The Cabinet discussed options and possible challenges for the upcoming summer and fall semesters, such as a surge of students who originally planned to attend four-year schools but have decided to take online classes at Snead, protocols that would need to be implemented for face-to-face classes such as social distancing and temperature checks, and changes that may have to be implemented for on-campus events when they resume.

6. Open Discussion

- Today is the last day for Cabinet members to submit their Statement of Economic Interests report.