



SNEAD STATE COMMUNITY COLLEGE

PRESIDENT'S CABINET MEETING

June 5, 2019

Attendees

Mr. Robert Exley, Ms. Shelley Smith, Ms. Teresa Walker, Mr. Don Roden, Dr. Annette Cederholm, Mr. Jason Cannon, Mr. Joe Whitmore

Absent

Ms. Kelli Conley

Convened

2 p.m.

Old Business

1. Strategic Planning
 - There was no discussion or new updates.
2. Enrollment Update
 - Dr. Exley stated that we expect to see a steady increase in headcount and credit hours between now and the start of the Mini II term. He stated the data shows an increase in transient students.

New Business

1. McCain Update
 - Mr. Whitmore shared about his meeting with the architects last week and showed a preliminary rendering of the renovated exterior of the McCain building.
 - Mr. Whitmore shared that a third party estimator will be brought in to provide a cost analysis of the project. Once that is complete, he anticipates the project to go out to bid in the next few months.

2. Approval to Submit Industry Certification Initiative Grant for Welding (\$97,931)
 - The Cabinet voted to submit an application for an ICI grant to the North AlabamaWorks Regional Workforce Council. The total grant request is \$97,931.
 - The grant is for \$68,582 for robotic welding education, 2-Ready-Pak welders for \$15,905, and two software upgrades for the VR Welder for \$9,744.

3. Approval to Submit Alabama Council on the Arts Grant for Gerhart Festival (\$7,000)
 - The Cabinet voted to submit an application for an Alabama Council on the Arts grant for \$7,000 to use for the Gerhart Chamber Music Festival on Oct. 24-27.
 - The grant requires a dollar-for-dollar match of both in-kind services and cash. The dollar-for-dollar match will be provided through promotional efforts, volunteers and other in-kind costs associated with the Gerhart Festival.
 - Ms. Smith explained that originally the College was applying for \$2,000, but after consulting with a representative with the Council on the Arts, the College applied for \$7,000 because typically the award is less than what is requested.

4. Open Discussion
 - Dr. Exley shared Governor Kay Ivey's Action Plan on developing in-demand career pathways and encouraged the Cabinet to read it.
 - Ms. Smith shared information about a potential partnership between the College and the Boaz Public Library to co-host an event involving storyteller Dolores Hydock. Details on this event are still being finalized. The library is working to gain sponsors to cover Ms. Hydock's costs.
 - Ms. Smith shared with the Cabinet some of her recent research regarding marketing of Career Tech programs.
 - Each Cabinet member shared updates on their employees from their areas.
 - Mr. Whitmore provided a budget update for the 2019-2020 fiscal year.
 - Dr. Cederholm shared about the upcoming changes to the requirements for using Perkins grant money.
 - Friday is the deadline to submit requisitions for processing before submissions will be closed until the middle of July.
 - Mr. Cannon shared that mySnead will be down from June 27-July 1, which will affect some of the course addition/drop deadlines for the summer semester. Mr. Cannon will work with Ms. Smith on developing a communication for this.
 - Foundation for the greenhouse is in, so the College is waiting for the company to bring in the structure.
 - Dr. Exley shared information from the President's meeting concerning college foundations. He asked each cabinet member to think of an event that Snead could host annually that would contribute funds to the foundation.
 - Mr. Whitmore reported on the College's most recent audit, which had no findings. Financial statements are due to be completed June 13 or 14.

Upcoming Events

June

- 3-14 Alabama School of Gospel Music
- 7 Last Day to Submit a Purchase Requisition in Old System until July 15
- 8 ACT Exam
- 11 Pell Grant Check Release
- 12 ACCS Board of Trustees Meetings, Montgomery
- 16 60% Day of the Term (Mini I)
- 19 Marshall County HR Management Association Meeting, 12 noon, Commons Area
Last Day to Withdraw from a Mini I Class without Penalty "W"