



SNEAD STATE COMMUNITY COLLEGE

PRESIDENT'S CABINET MEETING

February 6, 2019

Attendees

Mr. Robert Exley, Mr. Jason Cannon, Ms. Shelley Smith, Mr. Joe Whitmore, Ms. Teresa Walker, Mr. Don Roden, Ms. Kelli Conley

Absent

Dr. Annette Cederholm,

Convened

1:30 p.m.

Old Business

1. Strategic Planning
 - Dr. Exley only had one reply to the plan information he emailed campus wide. The deadline for replies is Friday, and after that, Ms. Smith will move forward with the document.
 - Ms. Smith will send a copy of the document to Mr. Roden.
 - SPOL is back up and up-to-date.

2. Enrollment Update
 - Enrollment is about even with Mini II registration still on-going. Credit hour production is about three percent below last spring.
 - Now's the time to focus on summer enrollment as well because of the record-breaking enrollment the College has had in recent years.
 - Transient enrollment has grown while student retention has decreased.
 - Thirty-eight percent of the credit hours this spring are traditional, face-to-face credit hours.

3. Update on the McCain Building renovation
 - Mr. Whitmore provided an update on the RFQ issued to hire an architect for the project. Ten proposals were submitted. Three of the 10 architects visited the campus and asked questions to gain more details about the projects. Those three were brought to campus for interviews Monday.
 - After consideration, Phil Black was chosen to act as the architect. Mr. Black has worked with the College in the past. He has done some preliminary work on the programming for the McCain, and he already has a substantial knowledge of the College's needs for the campus.
 - Mr. Whitmore said the next step is to meet with Mr. Black to move forward with the programming.

New Business

1. Open Discussion
 - Mr. Roden provided an update on his transition to Acting Chief Information Technology Officer. He asked for anyone with outstanding issues to get with him about resolving those. He's working with athletics to get a laptop for some of the coaches and to get wireless accessible at the ball fields. Brent Brackett has moved from the technology department and is working as a computer technician in the IT department. His office is now located in the basement of the Science Building.
 - Mr. Whitmore discussed a building fee increase approved by the Board of Trustees in January. The increase from \$12 to \$15 in building fees was approved for the spring term, but spring registration had begun before the official approval. Since the increase was not implemented in the spring, the Cabinet discussed the best time to implement the increase and determined that the best time to implement it would be this fall.
 - Mr. Whitmore discussed some restraints on the budget that may require a cut to the operations budget. He said he wanted the Cabinet to be aware of the issues.
 - Mr. Cannon reported that 21 applications were submitted for the vacancy in the Admissions office. He said he hoped interviews will be scheduled soon.

Upcoming Events

February

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| 8-10 | Softball @ Dothan Tournament |
| 9 | ACT Exam |
| | Women's Basketball @ Gadsden State, 2 pm |
| | Women's Tennis @ Huntingdon College, TBA |
| | Baseball @ Itawamba Community College, 1 pm & 3 pm |
| | Men's Basketball @ Gadsden State, 4 pm |
| 10 | Faculty and Friends Recital, 3 pm, Fielder |
| 11 | Women's Basketball vs Shelton State, 5:30 pm, SSCC |
| | Men's Basketball vs Shelton State, 7:30 pm, SSCC |

- 12 Baseball @ Columbia State Community College, 2pm
- 13 ACCS Board of Trustees Meetings, Montgomery
Women's Tennis @ Marion Military Institute, 1 pm
Women's Softball@ Itawamba Community College, 2 pm & 4 pm
- 14 60% Day of Term for Mini I
Pan Latino Valentine's Day Sweets Sale, 9-11 am, Commons Area
Men's Basketball @ Bevill State, 7 pm
- 15-17 Men's Golf @ Coastal Alabama
- 15-16 Women's Softball @ Gulf Shores Tournament
- 15 Women's Basketball vs Coastal AL-South, 5:30 pm, SSCC
- 18 Women's Tennis @ Coastal AL-South, 12 noon
Men's Basketball vs Marion Military Institute, 7 pm
- 19 Baseball vs Itawamba Community College, 12 noon & 2 pm, SSCC
- 20 President's Cabinet Meeting – Christopher VandenBosch ClassLink Overview